

FY2024 Revised Library Board Meeting and Budget Schedule

July 24, 2023	Board Meeting (Northside Library)
August 28, 2023	Board Meeting (Northside Library)
September 15, 2023	Department and Branch Managers submit personnel and operational (non-equipment) budget requests
September 25, 2023	Board Meeting (Northside Library) - Library Board sets budget objectives/guidelines
Early October	Personnel Committee meets to discuss personnel requests from library staff
October 23, 2023	Board Meeting (Northside Library) - Library Director presents branch and department budget requests to the Library Board; Library Board discusses and ranks budget requests, using recommendations from Personnel Committee
Early November	Budget Committee meets to draft 2024/25 proposed budget and sends draft to Library Board
November 27, 2023	Board Meeting (Gordon Avenue Library) - Proposed budget adopted by Library Board
December 18, 2023	Board Meeting (Northside Library) - One week early due to Christmas holiday
Dec 2023- Jan 2024	Library Trustees and Library Director meet with City/County officials to discuss proposed budget
January 15, 2024	Deadline for submitting proposed budget to jurisdictions
January 22, 2024	Board Meeting (Northside Library) - Library Director mid-year goals update, if requested
February 26, 2024	Board Meeting (Louisa County Library)
March/April 2024	Budget work sessions with Albemarle, Charlottesville, Greene, Louisa and Nelson
March 25, 2024	Board Meeting (Greene County Library) - Library Board self-evaluation
April 5, 2024	Department and Branch Managers submit Friends' budget requests and Equipment Budget Requests to Business Manager and Library Director
April 22, 2024	Board Meeting (Nelson Library) - Library Board reviews Five Year Plan
May/June 2024	Budget adoption by jurisdictions. Library Board Budget Committee reviews Equipment Budget requests and drafts Final Budget (with appended Equipment Budget) to send to the Library Board
May 20, 2024	Board Meeting (Crozet Library) - One week early due to Memorial Day holiday. Library Director Annual Evaluation
June 24, 2024	Board Meeting (Northside Library) - Library Board adopts Final Budget. Library Director presents FY24 goals

